SAMPLE INVOICE

(Type over info below)

**Fire Department**
**1000 Park Place**
**Anywhere, CA 95555**
**707-555-1234**

**To: SONOMA COUNTY FIRE CHIEFS ASSOC.**
**Attn: Leslie McCormick**
4500 Hessel Rd.
Sebastopol, CA 95472
707-823-1084

**For: October 24 Upstaffing**
**Request #: E-19.7**
**Date Range: 10/24/19 - 10/27/19**
**Invoice No: 001**

| DATE RANGE | DESCRIPTION | EE LAST NAME/EQUIP # | HOURS | RATE | AMOUNT |
|---|---|---|---|---|---|
| 10/24-10/27 | Type 3 | 8161 | 83 | $ 10.42 | $ 864.86 |
| 10/24-10/27 | Capt | Washington | 83 | $ 30.00 | $ 2,490.00 |
| 10/24-10/27 | Eng | Adams | 83 | $ 25.00 | $ 2,075.00 |
| 10/24-10/27 | FF | Jefferson | 83 | $ 20.00 | $ 1,660.00 |
| 10/24-10/27 | FF | Madison | 83 | $ 20.00 | $ 1,660.00 |
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| | | | | **INCIDENT TOTAL** | **$ 8,749.86** |