



SONOMA COUNTY FIRE CHIEFS ASSOCIATION

MEETING MINUTES

**December 11th, 2013 at 9:30 AM
Santa Rosa Fire 2373 Circadian Circle**

Attendance:

Sean Grinnell	Bodega Bay Fire	Craig Lowe	Dry Creek Fire
Gary Duignan	Red Cross	Frank Treanor	Rancho Adobe
Dan George	Gold Ridge	Doug Williams	Central Fire
Bill Braga	Sebastopol	Al Terrell	Sonoma County
Wes Kitchel	Sonoma County	Peter Van Fleet	Glen Ellen
Gary Duignan	Red Cross	Mark McCormick	Santa Rosa
Robert MacIntyre	Sonoma County	Jennifer Ober	Rancho Adobe
Dick Lutrell	REDCOM	Dean Anderson	AMR/SLS
Eric Hoffman	Cal Fire	Todd Derum	Cal Fire
James Salvante`	Coastal Valleys EMS	Ken Sebastiani	Santa Rosa
Tony Gossner	Santa Rosa	Loren Davis	Mountain
Jack Piccinini	Santa Rosa/Roseland	Jeff Schach	Petaluma
Spencer Andreis	SVFRA	Phil Garcia	SVFRA
Randy Collins	SRJC	Trisha Laugle	Central Fire

Call to Order- Chief Grinnell called the Meeting to order at 0933.

Host Chief Introduction:

Chief McCormick welcomed the group, pointed out logistics & stated this would be his last meeting.

Self Intros: Self Introductions followed

Presidents Report:

Chief Grinnell stated he was glad to be back and on the mend and wished everyone a happy holiday.

Approval of Minutes: Motion by Chief Treanor, second by Chief Williams. Unanimous vote.

Treas. Report: No report

Correspondence: No correspondence has been received

Presentations:

Financial System:

Chief Treanor introduced Jennifer Ober who spoke to the new financial system that the county has adopted. Some of the key points:

- Special District Costs in 2012/2013 were \$230,893
- Costs for 2013/14 are projected at \$304,171
- Because of this, many are looking at options (SVFRA has the City of Sonoma handle, Monte Rio has pulled out).
- Bank of the west has expressed interest in providing this service

- The system has more features than are needed by the districts (Quick Books is capable of handling the member needs in this group).
- There is little benefit for members with the high overhead (\$35 to process a check)
- User costs can expect to increase over time.

After some discussion, Pres. Grinnell offered to chair a committee to look into alternatives. Chief George also expressed interest in participating on the committee

Old Business:

By-Laws: With Chief Adams absence, the item was tabled

Nominations Committee: Chief Williams reported himself Randy and Chief Hoffman were on the committee and made the recommendation of Sean G as President, Steve Adams as VP and Bill Braga as Sec/Treas. A motion was made by Chief Garcia to accept the candidates, Second by Chief Treanor. The vote was unanimous. Congratulations gentlemen.

New Business:

2014 Meeting locations:

Pres. Grinnell recommended we adhere to the same rotation. Chief Hoffman stated it would helpful to post the meeting locations on the website including the address. It was agreed by the group to stay with the schedule.

2014 Planning Session:

Chief Grinnell inquired if anyone had a room available. Both Randy and Chief Garcia offered. It was agreed to use the PSTC and attempt to have Tom Forester facilitate. Randy will contact Tom to begin the process.

FPO's PG & E Grant:

A brief background of this issue was discussed and the need to have a system of checks & balances in place. Randy suggested we draft a policy for this process and volunteered to chair a committee to address the matter. Chief MacIntyre reinforced the idea. A consensus emerged that the Chiefs will continue to allow the sub-groups to pursue grants provided they communicate with the Chiefs and a goal is established for next year to address this through a policy.

Committee Reports:

TO/OP's:

Chief Gossner reported on the North Bay Incident Management Team (NBIMT) was activated to the McCabe fire and performed well. LEXIPOL is being pursued primarily by Zones in large part due to the diversity of the county. Chief Garcia shared that the cost to SV was \$5300. He stated the 2014 officers for the group are: Dave Cornellson Pres. Jack Piccinini VP, Randy Collins, Sec and Jeff Holden, Treas. Goals were discussed and those to be recommended to this group include:

- Develop Tact Options SOG
- Monitor Strike Team/Active Status program and adjust as needed
- Continue to maintain liaisons with Chiefs & TO in Marin
- Host the MAD drill and,
- Conduct a training needs assessment

He ended by announcing SFRD received a SAFER grant for \$800k for a forth firefighter for station 6 to meet 2-In, 2-Out requirements

Prevention:

Chief MacIntyre reported the Safety Pals did 5 presentations at 2 schools for 500 students. She ended by indicating the code adoption is complete.

District Chiefs: Chief Piccinini said he will agendize the financial system for the next meeting.

Volunteer Fire Chiefs: No report

CAD:

Chief Williams reported that the group has not met since the last meeting and explained a glitch that was found with the MDC's was being addressed.

OP Area:

Chief George reported they have been reviewing the after action reports from recent deployments

and it appears as if all went well. On Jan 14 they will meet with REDCOM to conduct a 2013 critique.

OP Region:

Chief Williams reported they met in Fairfield and it was a very well attended meeting. He shared that he was re-elected as Region 2 coordinator and despite the retirement of Chief Schaffer of Alameda, is staying in Alameda. The activity for the year was re-capped and things generally went well. Dan indicated a class is in the works locally to go over the new CICCS changes hopefully in April/May

County Fire: Chief Terrell said he was happy to be here. Chief MacIntyre welcomed him.

EMCC:

Chair Anderson reported there has not been a meeting since the last. The next is in January. He shared the State EMS agency recognized local SLS & Graton Fire at their luncheon in SF. James Salvante shared that the new immobilization policy is out for review & asked the group to comment.

Leg:

In the absence of having a legislative liaison, Chief Terrell shared he is on the legislative task force with Cal Chiefs and would consider serving in this capacity.

Grants:

Chief Treanor distributed a survey for the OTS grant he is working on. Jeff Schach reported the AFG grant is still in process

SRJC:

Randy reported the Advisory committee had not met since the last meeting. The program is working on integrating the new FFI curriculum into the academy and will be starting a new academy this Saturday as well as concluding the current one on Sunday. He encouraged all to attend the next FFI graduation on January 3 at 1000. He added the flyer for the full-time fire faculty position will be released next week. He also shared a problem he has been having with burns to student's with rubber boots during live fire training.

CHP: No report

Red Cross: No report

Marin Chiefs:

Randy shared the following:

- They are in the process of integrating the county water system into their CAD and received a presentation on that process from the water agency.
- Open Space Oversight Committee: With the Chief's having a seat on this committee, it was discussed who would represent the group
- 2014 Officers: Chief Gray Pres., Chief Weber VP, Chief Heine Sec. and Chief Sphren Treas.

Fire Safe Sonoma:

Chief MacIntyre reported a \$2500 grant was received from PG&E and are still waiting on the chipper grant.

CAL Fire:

Chief Derum reported on some personnel changes in the unit and shared that all VFA grants were funded. He encouraged folks if they want to participate on a Cal Fire team. Beginning Monday they will be transitioning to winter staffing. He also thanked everyone who helped with the McCabe fire.

SMART: No report.

Improving Efficiencies/Good of the Order

- Chief Garcia reported they have purchased LEXIPOL
- Chief Shubin is looking forward to the Crab feeds
- Chief Durum welcomed Chief Terrell to the unit
- Chief Grinnell thanked those agencies that helped with his recent incident

REDCOM; Director Luttrell reported the permit for their expansion was issued yesterday and they will also be implementing a new digital 911 phone system so things will be busy. He also Shared that he will be looking forward to working with the TO's/OP's group to improve performance standards

Adjournment: With no further business, Chief Grinnell adjourned the meeting at 10:55.

Next meeting: Jan 8 at Petaluma. Installation luncheon to follow. RSVP required for lunch

Respectfully Submitted: Randy Collins, Acting Secretary, December 16, 2013

DRAFT