



Sonoma County Fire Chiefs Association

Training/Operations Officers Section

MEETING MINUTES

March 11, 2014

Attendance:

Randy Collins	SRJC	Eleanor Ratliff	Sonoma County
Jack Piccinini	SRFD	Ken Reese	REDCOM
Darrin DiCarli	Gold Ridge	Bill Shubin	Santa Rosa

- I. **Call to Order:** Jack called the meeting to order at 09:11.
- II. **Self-Introductions:** Due to the small size of the group a quorum was not present and intros were skipped.
- III. **Presentation** There were no presentations
- IV. **Changes to the Agenda:** There were no changes to the agenda.
- V. **Approval of the Minutes:** With no quorum, the approval was tabled until the next meeting.
- VI. **Liaison Reports:**
 - A. **Chiefs:** Randy reported there was a presentation on the Bomb Arson Tracking System (BATS) by ATF. Because the system allows all fire, arson and bomb reports to be done on-line, meets all NFPA and Federal reporting requirements and is standardized, there is a strong desire by FITF to get all county fire agencies to use the system.
 - B. **FPO's:** No report.
 - C. **Marin TO's:** No report.
 - D. **Marin OP's:** Jack reported they are working on developing a county wide After Action report and are modifying their Water Rescue SOP. They are also in process of changing their CAD system (using the same vendor we use) with considerable discussion on the type of map to use.
 - E. **CALFIRE:** Bill reported they are in process of renewing their "Assistance for Hire Grant".
 - F. **NBIMT:** No report but in response to Eleanor's question, Jack reviewed the process for participation and that the personnel needs are in the non-operations sections. Sign up is as easy as contacting Mark Brown.
 - G. **Fire Tech Advisory:** Randy reported that they received 2 additional Forcible Entry Door Props and are in the process of putting them in service. The next Advisory Committee meeting will be on April 3, 1000 in Windsor. One of the agenda items will be considering adding a basic English class as a prerequisite to the Fire Academy in an effort to promote student success. A discussion on the changes to all the certification paths followed. He will

make a presentation on them at a future meeting. He added they have extended the deadline to apply for the Full-Time instructor's position after receiving only 2 applications. He ended by adding September 24 will be their SFT re-accreditation site visit.

VII. Old Business:

A. **LEXIPOL:** No report. However, Bill reported an updated version has been released.

B. 2014 Goals:

1. **Tactical Options:** Jack reported there has been no activity since the last meeting.
2. **MAD Drill:** Darrin reported the date is set for May 17 and they have the names of the participants from the Planning unit. Brent Stangland and Paul Mackey are handling the CEQA portion of the wildland component for the burn. John Zanzi is working to get the rail components in place and the scheduling around the freight trains and Mike Bates has also been helping to develop the IAP. The goal is to get invitations out by the middle of May and get 1 ST from Marin and 2 from Sonoma. The drill itself will take place on the Marin side so Ken inquired as to the dispatch needs. Darrin hopes to be able to use Tac-6. Ken suggested V Fire 22 (aka White 22) since it is an all-risk channel.
3. **Training Needs Assessment:** Bill reported that Scott Westrope has brought Charlie Hanley to teach all the level II's at Santa Rosa this year (more information will be forthcoming). These will most likely to occur on Friday, Saturday and Sunday.
4. **Strike Team/Active Status:** Jack reported Dave had sent out a draft SOG but Jack tabled the item to have more people participate in the discussion. He did however suggest we develop rotational lists for all the other Overhead positions.
5. **STL Refresher/REDCOM Duty Officer Classes:** Jack reported on the dates for the two classes. A REDCOM Duty Officer session will be included along with some FMAG training. Bill reminded the group that the STL renewal application *signed by the Chief* are due. It was agreed to agendaize this item for the next meeting.
6. **RIO/Ethics Classes:** Randy shared the flyers for both classes. They have been posted on the website. He also reminded the group the SFT needs 22 to teach the class and while he does not expect to have any trouble reaching this threshold, it is a requirement they are firm on.

VIII. New Business:

A. **By-Laws:** Randy reported that because of the new annual reporting requirements for non-profits, the respective groups need to have By-Laws in place which he did not have. He asked if someone could provide a copy which he will update as needed and bring back to the group for adoption and submit to the Chiefs. Darrin said he would provide him a copy.

IX. **Good of the Order:** None.

X. **Adjournment:** Motion by Bill, 2nd by Darrin. The vote carried at 955

Next meeting April 8th, 2014 at the SFRD TT.

Respectfully submitted: By Randy Collins, March 12, 2014