

**SONOMA COUNTY FIRE CHIEF'S ASSOCIATION
MEETING MINUTES
Hosted by Rancho Adobe FPD, #1 East Cotati Ave.
January 14th, 2009 0930 HOURS**

Attendance

John Zanzi,	Sebastopol	Dan George,	Gold Ridge / Bennett Vly
Randy Collins,	Healdsburg	David Cornelssen	Windsor / Santa Rosa
Chuck Abshear,	Cal-Fire	Jack Rosevear,	Rohnert Park
Fred Meyer,	Camp Meeker	Andy Pforsich,	Santa Rosa / Gold Ridge
Larry Anderson,	Petaluma	John Marty,	Rohnert Park
Doug Williams,	Rincon Valley	John Evans,	CHP
Sean Grinnell,	Russian Rvr / Bodega Bay	Bruce Varner,	Santa Rosa
Paul Pigoni,	Geyserville	Dean Anderson,	AMR / SLS
John Lantz,	Rincon Valley	Wilbert Horne,	Mayacamas
Bob Uboldi,	Kenwood	Steve Francis,	Coastal Vly EMS Agency
Mark Aston,	Sonoma County	Sofia Betts,	REDCOM
Frank Treanor,	Rancho Adobe	Dick Luttrell,	REDCOM
Ernie Loveless,	Cal Fire		

Call to Order: Chief Zanzi called the meeting to order at 09:40

Host Chief Introduction: Chief Treanor welcomed everyone and discussed the luncheon.

Approval of Minutes: No changes to minutes as presented. Motion to approve as presented by Chief Williams, second from Chief Collins. Approved unanimously.

President's Report: None

Treasurer's Report: Chiefs Account Balance = **\$2,940.81 (as of January 1st)** W&O fund balance = **\$132,554.17 (as of January 1st)**

Correspondence:

- December 2008 Draft STL Code of Conduct
- Letter to SMART

Committee Reports

- **Training Section:** Chief Elliot – No Report

- **Prevention Section:** Chief Collins – Meeting today in Rohnert Park to address the annual planning process. One issue the group will be addressing is standards for sprinklers to ensure consistent county-wide interpretation.
- **Operations Section:** Chief Lantz – Group met with Training Officers as part of the annual planning meeting on December 2nd. Issues on the horizon include apparatus replacement, accountability, Strike-Team leader trainee rotational list, developing the website. Currently working on Strike Team training requirements. 2009 officers - Lantz is co-chair with Dan George & David Cornelssen. The group meets every 3rd Monday on odd months. Last meeting involved discussion of the Strike Team Leader guidelines. That meeting will be continued on Feb 23rd at the tower.
- **District Chiefs:** Chief Williams – Next meeting will be in Glen Ellen on January 29th. The Association will be sponsoring a class for state-mandated ethics training on Feb 21st (Anticipate \$25.00 cost) - flyer to be distributed soon.
- **Volunteer FF Association:** Chief Horne – Working on reviving the volunteer association and get the group active again (after 4 years of inactivity). 14 companies – 7 people at last meeting. Next meeting will be held January 21st at Wilmar at 7:00 PM. Will be setting dues & electing officers at this upcoming meeting.
- **REDCOM:** Dick Luttrell – Introduced Sophia Betts as newest REDCOM supervisor. Sophia will be the training coordinator and have additional responsibilities as well. Six individuals are scheduled for ROSS training in April. Once completed, REDCOM anticipates 24 x 7 ROSS capabilities.
- **CAD Group:** Chief Williams – next meeting will be Tuesday January 27th at Windsor at 09:30 hrs. Will be delivering copies of the printed run book to agencies. Will also be receiving an update from County GIS as to what comes next. Hope to have answers about costs for extra run books at the meeting. Chief Williams discussed the CAD upgrade and MUM. Some groups are interested in district maps that are foldable (laminated) – working with GIS to get scale (est. price approx \$40 per map). Also working to establish HAZMAT map display criteria for CAD. Also working to get HAZMAT data transferred into CAD (a complicated progress – will not occur until after the CAD update). Chief Williams also noted that the process of gathering data for the run books has significantly improved the overall quality of GIS data in the county. Experiencing a delay in the plan to start voicing the new map numbers since additional work is needed. The hope is to have everybody ready by the end of March.
- **OES Operational Area:** Chief Williams – No activity, there are a few pending issues. Need to look at designating the alternate coordinator position (place on agenda for February meeting) and suggested the e-board bring a nomination to the group in February. Chief Loveless discussed the pending payments from OES. OES has passed on all documents to Cal Fire to pay the bills. Cal Fire has added staff to make the payments and is working to expedite the process. Chief Williams also mentioned the need to get CICCIS together in the near future.
- **County DES:** Chief Aston – Homeland security grants going to Board of Supervisors next month – can begin purchase after that approval. SUASI may be looking to establish a north-bay group and it appears there may be support for communication funding. Particular interest in getting radio inter-operability issues addressed. Chief Aston will be working with other North Bay counties. CSA 40 study is in the final stages. The final edit was completed and the

document will go to BOS for acceptance to the in later part of February. The County is facing fiscal pressures like everyone else and will be undertaking some reorganization. EOC has been working on “Storm – Ready” & Tsunami response plans. County has developed expertise and may be able to offer help to smaller jurisdictions with development of storm plans if there is a need for assistance.

- **EMCC:** Steve Francis – next general meeting the 26th of January. Continuing to work on contract compliance of ambulance franchise agreement. County Finances in poor shape – the Agency is experiencing cutbacks and possible layoffs like everyone else. Fleet of ambulances from SLS will be replaced with new vehicles. Will be using the “Sprinter” Platform (Mercedes / Dodge product). First unit put in service this week, 5 additional over next the two months – will eventually replace 25 total. Will schedule orientation drill with FTO group, also will add some new equipment. Randy Lyman has returned to SLS and is filling the Operations role. Sue Farren has also returned to fill the clinical and educational role.
- **Legislative:** Chief Collier – No report
- **Grants:** Chief Zanzi – Not much activity. Still no word on pager grant. Workshops for AFG are scheduled – email with specifics has been distributed. Office of Traffic Safety (OTS) grant typically comes out at the end of March, requirements for OTS have become simpler compare to past years. 100% grants – no match.
- **SRJC Advisory:** Chief Williams addressed on behalf of SRJC. Next meeting in April. Graduation this Friday. Volunteer FF academy still planned, but uncertain if budget will impact the ability to put on the Academy.
- **CHP Liaison:** John Evans - Things appear to be going well. Requested feedback from the group. Chief Varner will follow-up regarding plans for the burn run, CHP noted their support - but they need to schedule well in advance. CHP is now working 12 hour shifts organized into teams. Schedules are set 3 months in advance (Hence the question about the burn run).
- **Red Cross:** Rodger Duncaster - No Report
- **Marin Chief’s Liaison:** Chief Northern – No Report

Old Business

- **Website:** Great progress. Mike Johnson (City of SR) has one site established (consolidated other groups) and testing is underway (<http://sonomacountyfirechiefs.org>). Hope to have a demonstration of site capabilities / uses at the February meeting. Webmaster Mike Johnson will offer training Mjohnson@sfd.com so that each member will input their own data (such as minutes and agenda). Discussed public vs. member sections of the website.
- **Strike Team Standard Operating Guide / Code of Conduct:** Committee (Dave Cornelssen / Dan Northern). Cornelssen led the discussion. Draft discussed at last Operations group meeting on January 12th, there was great attendance from several STLs. Dave reviewed & discussed history of the program. There are many aspects of the STL program that have been in place for several years but not common knowledge since they have not been on the front

burner for awhile. No requirements have been changed by the group, however there was some frustration expressed regarding the annual application process. Consensus is the first year / first time application should have full documentation. The expectation is that in subsequent years the documentation requirements will be minimal. All involved indicated the need to do a better job of keeping the list current. Intend to make process available on the website. S-234 (firing class) has been added as a requirement – identified a 2 year grace period to get the course. There was not enough time to complete the discussion during the last Operations Group meeting on January 12th – the discussion will be continued on Feb 23rd as a designated follow-up meeting. The Operations Group anticipates making a recommendation for a max / min number of STLs in the County and may need to scale back the numbers of overall STLs. Discussion determined a need for direction from Association. It was determined the need for a meeting of the e-board, the operations group, and the TOs group prior to February 23rd to provide direction on key issues.

- **Life Threatening Hazards Policy:** Will Distribute
- **SMART Train:** Letter went out with Agenda. Expect to meet with SMART to begin to address training & safety issues.
- **Annual Planning Meeting:** Jan 28th 0900 to 1500 - RSVP to Chief Zanzi
- **Award Recipients:** Mike Ginn (recently retired from Petaluma) was the recipient of the Harry Quinlan award at the luncheon following the meeting. The award was presented for his dedication, spirit, cooperation and efforts toward the mission of the Sonoma County Fire Prevention Officers.
- **Water Board Issue:** Chief Collins - Discussed a “Low threat discharge requirement.” Deadline for written comment Jan 29th. Chief Collins volunteered to send a letter to outline the groups concerns. The Association approved the letter as described.

New Business

- **Donation to Sonoma County Paramedic’s Association Survivor’s Reunion:** Chief Treanor motioned to send a \$300 donation (consistent with prior year’s donation), Chief Collins seconded. Approved unanimously. Abshear will send donation.

Customer Service / Good of the order

- Chief Loveless mentioned Cal Fire has been directed to furlough employees 2 days per month for 18 months. He also mentioned the recent media attention for the concept of “Leave Early or Stay & Defend” in regard to homeowners in the wildland interface.
- Chief Varner noted SR city administration will close every other Friday.

Good of the Order

- CHP Captain Kelley Young discussed budget issues. Furlough for administrative staff is expected. He also discussed the use of 12-hour shifts.

Closed Session: Held

Next Meeting: February 11th – Windsor 0930 hours

Meeting ended at 11:55 hours, followed by annual luncheon.