

Compensation and Benefits

Salary Range:	\$6,022-\$7,347 per month.
Retirement Plan:	Membership in the California Public Employees Retirement System (PERS) 3% @50 plan for classic members of PERS and 2.7% @57 for new members to PERS (as defined by PEPR). Employees pay the employee contribution on a pre-tax basis. The City does not participate in Social Security.
Life Insurance:	\$100,000 group term life.
Vacation:	6 shifts per year, increasing with service.
Sick Leave:	Employees accrue 12 sick days per year.
Holidays:	In lieu of holidays off, employees receive a lump sum payment of 144 hours of holiday pay in December of each year.
Bilingual Pay:	Employees fluent in Spanish may qualify for \$150 monthly bilingual incentive pay.
Reimbursable Expenses:	Up to \$200 per fiscal year for purchase of employment related expenses.
LTD Insurance:	Paid by City.
Health/Medical:	Dental and vision care insurance premiums for employee and dependents paid by City. Applicants may choose from Kaiser, Sutter or Anthem Blue Cross for medical coverage. Employees pay a portion of the medical premium on a pre-tax basis.
Longevity/Merit:	2% to 6% additional compensation is granted for 5- 25 years of service.
EAP:	Employee Assistance Program for employee and dependents.
Additional Benefits:	Deferred compensation plan available.

Application and Selection Process

To be considered for this employment opportunity, applicants must submit a completed City of Healdsburg application and supplemental questionnaire. The application and supplemental questionnaire may be obtained at the City of Healdsburg Personnel Office, 401 Grove Street, Healdsburg, California, (707) 431-3322, or online at www.ci.healdsburg.ca.us. Although a resume may be submitted, it will not be accepted as a substitute for any of the required application documents. Completed application and supplemental questionnaire should be submitted to the Personnel Office, 401 Grove Street, Healdsburg, CA 95448. Deadline to apply will be **Monday, August 15, 2016, 5:00 P.M.**

The qualifications of each applicant, as set forth in the application and supplemental questionnaire, will be reviewed by a screening committee. A limited number of qualified applicants possessing the most desirable qualifications may be invited to continue in the recruitment process. Candidates participating in an oral interview will be evaluated on experience, training and personal qualifications for the position. *Note: Meeting the minimum qualifications does not guarantee advancement in the selection process.*

Prior to employment, candidates will be required to successfully complete the following: pass a background investigation and a full, complete physical examination prior to actual hire.

All examinations are at the City's expense and given by a City-designated physician. Individuals who are currently working should not resign until they have been officially notified of appointment.

The City

Healdsburg is located 12 miles north of Santa Rosa and 68 miles north of San Francisco on Highway 101. With a population of approximately 11,700 residents, the City's small town charm is reflected in quiet, friendly neighborhoods and traditional Spanish-style plaza. The City of Healdsburg enjoys a moderate climate. Summer temperatures range from 70 to 90 degrees with cool evenings. Winters are mild, with the average rainfall being 40 inches per year and with no snowfall. Because of its location on the Russian River and the surrounding wine valley regions, it offers a wide variety of recreation, scenic and historic attractions and provides excellent opportunity for fishing, hiking, canoeing, swimming and water skiing.



Employment Information

Prior to employment, the candidate selected for the position will be required to successfully pass a thorough physical examination given by a City-designated physician. In accordance with federal requirements, all applicants selected for appointment for positions performing safety sensitive functions are subject to drug and alcohol tests in the following situations: a) pre-employment; b) unannounced random; c) post accident; d) reasonable cause; e) return to duty; and f) follow-up. The City of Healdsburg will require, as a condition of employment, documentation of the legal right to work in the United States. **ACCOMMODATION:** Candidates who require special accommodations due to a legal disability, should supply the Personnel Department with documentation and a written request five (5) days prior to the date of examination on the need for accommodation. The information contained in this announcement does not constitute either an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice.

Announcement Date: July 15, 2016

City of Healdsburg
401 Grove Street
Healdsburg, CA 95448-4723

Phone: 707-431-3322
Fax: 707-431-3321

www.ci.healdsburg.ca.us



City of Healdsburg
401 Grove Street
Healdsburg, CA 95448-4723

is recruiting for

Fire Engineer

Healdsburg Fire Department
601 Healdsburg Avenue
Healdsburg, CA 95448



Filing Deadline:
Monday, August 15, 2016, 5:00 PM

The City of Healdsburg is an equal opportunity employer and complies with the provisions of the American with Disability Act (ADA). Women and minorities are encouraged to apply.

The Position

The City of Healdsburg is currently recruiting for one full-time Fire Engineer.

Under general supervision, participate in fire suppression, prevention, and rescue activities in protecting life, property and the environment, provide first aid response to medical emergencies, operate and maintain fire trucks and fire fighting equipment, and to do related work as required.

The Fire Engineer position is distinguished from the Fire Captain position in that Fire Engineers do not directly supervise subordinate personnel. Fire Engineers are expected to perform the full range of fire suppression, safety and prevention duties and perform journey-level skills in all areas of work assigned. Immediate supervision is provided by the Fire Captain. General supervision may be provided by other management personnel of the Fire Department. Incumbents may be required to indirectly supervise the performance of newly assigned personnel.

Essential Duties

The following duties are considered essential for this classification:

- Drive and operate all fire apparatus and equipment;
- Operate engine pumping equipment to ensure proper water flow;
- Operate a variety of tools and equipment related to fire suppression, rescue and hazardous materials emergency activities;
- Inspect and perform routine maintenance on rescue equipment, fire apparatus, hydrants, hoses and other support equipment;
- Assists in the maintenance of clean and orderly conditions in and about the fire house;
- Respond to medical emergency calls as part of an engine or truck company and administer medical care;
- Participate in specialized rescue operations such as aerial and confined space situations, including the use of rigging and shoring;
- Perform all NFPA Firefighter I and II tasks in firefighting situations including laying hose lines, pulling working lines, holding the nozzle to direct the stream of water on the fire, placing, raising, lowering and climbing ladders and assisting in overhaul and salvage operations;
- Participate in continuous training in fire suppression, prevention and inspection through both simulated and on-the-job exercises;
- Responds to emergency calls during off-duty hours summoned by pager, phone or other means;
- Prepare and instruct training classes;
- Inspect commercial, residential and other occupancies for fire hazards and compliance with fire prevention codes and ordinances;
- Conduct fire prevention inspection and education programs;

- Operate communication equipment.
- Learn and study Fire Department rules and regulations, fire hazards and firefighting techniques, and related subjects.

In addition to the duties listed in the Essential Duties Section, each employee in this classification may perform the following duties. Any single position may not be assigned all duties listed below, nor do the examples cover all duties which may be assigned.,

- Drive and operate aerial ladder apparatus.
- Prepare reports with respect to work operations;
- Maintain and update Department maps, inventories and equipment records;
- Receive and process reports from citizens;
- Observe and report violations of laws and ordinances;
- Serve as Acting Fire Captain;
- Oversee programs such as hose testing, hydrant maintenance and key access;
- Functionally supervise projects;
- Testify in criminal, civil or administrative court hearings.

Job Qualifications

Knowledge of: Fire fighting methods and techniques, and the basic operation and mechanics of fire fighting equipment; the geography of the local area including the location of hydrants and mains and major traffic and fire hazards.

Ability to: Drive fire apparatus with care and safety in accordance with traffic laws and ordinances; analyze fire and driving situations, and to adopt effective courses of action; think and act quickly in emergencies; understand and interpret laws and regulations; follow oral and written directions; learn rules, regulations and operational procedures of the Fire Department; provide current Emergency Medical Technician level patient care and American Heart Association CPR life-saving procedures; learn hazardous material first responder operational level methods and techniques; demonstrate a high degree of mechanical aptitude; learn the operating and mechanical principles of fire apparatus and equipment; learn to drive and operate effectively and safely the full range of fire apparatus and equipment used by the Department; learn to perform field calculations of hydraulics for the proper and effective operations of equipment; learn the street location and physical layout of the City and major traffic and fire hazards; work effectively as a member of a team; understand and follow oral and written directions promptly and accurately; communicate effectively orally and in writing to individuals or in a group setting; learn to operate and enter data into a computer terminal, personal computer or keyboard device; produce written documents using proper grammar and punctuation; deal courteously and effectively with the public; establish and maintain cooperative relationships with those contacted in the course of work; learn to instruct in a classroom setting; provide leadership to Reserve Fire personnel and other staff.

Licenses/Certificates

- * Possession of a Firefighter I Certificate issued by the California State Fire Marshal or have successfully completed a California State Fire Marshal approved Firefighter I Academy.
- * Possess ICS-100, S-130, S-131 & S-190 certificates by the time of appointment and obtain ICS-200, S-230 and S-290 within 6 months of appointment.
- * Possess Firefighter II Certificate with 6 months of appointment.
- * Completion of Driver Operator 1A and 1B prior to appointment.
- * Possess a valid California Class B motor vehicle operator's license with tank & air brakes endorsement.
- * Possess and maintain Emergency Medical Technician certificate through the California EMT Central Registry.
- * Valid CPAT required prior to appointment.

Working Conditions/Physical Demands

Incumbents in this classification maybe required to work 24-hour shift assignments, including weekends and holidays, and may be required to work overtime with little or no notice. A Fire Engineer is required to wear protective gear, carry appropriate tools, and wear a self-contained breathing apparatus, weighing a combined total of 100 pounds, while performing many of the emergency-related duties. Incumbents are exposed to a variety of weather conditions and are required to tolerate very hot and very cold temperatures. While performing emergency aid, a Fire Engineer may lift and carry victims and move equipment requiring the use of stomach and back muscles. Incumbents are required to have the ability to hear a variety of warning devices and alarms, gas leaks, or calls for help. Some rescue duties require the operation of mechanical rescue equipment and the monitoring of proper safety techniques in the use of such equipment. The tools used by a Fire Engineer require precise arm-hand positioning and movements, such as when operating a chain saw or using emergency medical rescue equipment. The operation of firefighting equipment often requires the coordinated movement of more than one limb simultaneously. Emergency situations may require incumbents to work in small, cramped crawl spaces, areas where vision is limited, and/or at heights including roof tops or on ladders. A Fire Engineer must be able to distinguish among colors including the color of smoke and flame in order to determine type or source of the fire, or to identify other potentially dangerous situations. Incumbents must be physically capable of operating fire apparatus and emergency vehicles in a safe manner, including during emergency operation and response, and shall be required to pass a State of California DMV medical exam.

Education and Experience

A typical way to obtain the knowledge and skills outlined above is: **Experience:** One year full-time paid experience or two years volunteer experience; **Education:** Equivalent to completion of the twelfth grade.