



SONOMA COUNTY FIRE CHIEFS ASSOCIATION

MEETING MINUTES
February 10th 2016 at 10:30 AM
Hosted By Windsor Fire

Attendance:

Greg Martin	Sonoma County	Tony Gossner	Santa Rosa
Randy Collins	SRJC	Al Terrell	Sonoma County
James Salvante	CVEMS	Leonard Thompson	Petaluma
Bill Shubin	SRFD	Max Ming	Forestville
Loren Davis	Mountain	Matt Sully	CALFIRE
Dan George	Gold Ridge	Kirk Van Wormer	CALFIRE
Doug Williams	CSCF	Jack Piccinini	Santa Rosa
Bill Bullard	Graton	Chris Rickert	CALFIRE
Sean Jerry	CALFIRE	John Salvate	OES
Mike Palacio	CHP	Frank Treanor	Rancho Adobe
Roberta MacIntyre	Sonoma County	Jim Colangelo	Sonoma Co Consultant
Justin Fox	Wilmar	Caerleon Stafford	Fire Safe Sonoma
Bonnie Plakos	Sea Ranch	Mark Gradek	CALFIRE
Jason Boaz	Healdsburg	Bill Braga	Sebastopol
Jennifer Fenneri	REACH	Aaron Abbott	REDCOM
Mark Mills	Ross Valley	Mike Bates	RPDPS

Call to Order/Pledge: Chief Braga called the meeting to order at 10:32 and led the Pledge.

Changes to the Agenda: Chief Braga asked if anyone had any changes to the agenda. James Salvante asked if he could show a short PPT on the EMS data collection system. Chief Braga added him to EMCC

Chief Terrell was asked to introduce Jim Colangelo who will be working on the fire services project

Host Chief Introduction: Chief Williams welcomed all, explained logistics and said he was honored to host the group, which he said would be his last as Chief. He reminded the group whereas this is the new meeting format, lunch will be provided following the meeting and apologized for having to leave early to attend to another commitment.

President's Report Chief Braga had no report.

Approval of Minutes Motion to approve by Chief George, seconded by Chief Piccinini. Unanimous vote.

Treasurer's Report: Was submitted separately from Hans and is as follows:

• SCFCA Chief's General Fund –	(\$2,829.10)
• SCFCA Operations Fund -	<u>\$16,695.00</u>
	\$13,970.87
• SCFCA Survivors Fund Checking Account -	\$7,537.16
• SCFCA Survivors Fund CD Account -	<u>\$117,373.18</u>
	\$124,910.34

Chief Braga spoke to the changes to the signatory cards Motion to approve the report by Chief Treanor, second by Chief Thompson. Unanimous vote.

Correspondence:

- Update letter from Peter Bruland requesting representatives to Countywide Advisory Councils. On the topic, Chief Terrell introduced Jim Colangelo who has been hired to coordinate the project who spoke to the letter. They are looking for representatives to serve on the advisory council from each Zone. The goal is for them to review documents to be produced such as the Standards of Cover Report. He did express some concerns about the Council, as it will be subject to the Brown Act so any conversations outside the meeting will

constitute a violation. They can also constitute serial violations. Several questions regarding the applicability of the Brown Act followed. Chief George added that

Jim would also be facilitating the Dispatch Fee payment changes. Jim said he is still working with the auditor's office on a process. Aaron suggested you pay REDCOM directly and then seek reimbursement. Aaron will follow-up on the preferred method. In response to Chief Gossner's question, Jim shared his background is working in Monterey County and is a former City Manager and is retired annuitant working in the Monterey County Administrators office and also served on LAFCO.

Presentations: As reps from Fire Safe Sonoma, Roberta MacIntyre and Caerleon Stafford presented on the status of the Community Wildfire Protection Plan (CWPP). Some of the highlights (but not all) include the following:

- Triggered by the Healthy Forest Restoration Act to serve as a vehicle to communicate changes made through VMP's and other similar type projects (FSS received \$10K to prepare the CWPP in 2008).
- 9 meetings were hosted in the County to outreach to stakeholders
- Components include: the County's topography, population and demographics, fire history, the wildfire environment, WUI, Risk Assessment, Resources available to the residents and fire resources available
- Some local fire agencies have their own CWPP (Bennett Valley and Sea Ranch)
- The minimum requirements of a CWPP are: Must be collaborative, must have prioritized fuels reduction. They have been arranged to coincide with the LNU's 2015 Strategic Fire Plan
- Once approved the CWPP has to be signed by the BOS, County Chief, Cal Fire and local Chief's Assoc.

To complete the plan she needs to collect data on resources (engines, stations, etc.) from this group and will be sending out a survey which she asked the membership to complete and return in a timely manner. The goal is to have all the data collected by the end of March and then agendize for the BOS the first week in May. Chief Braga asked if the resources collected in the Fire Services Project could be used for the info they are requesting. Roberta replied it would be more expeditious to respond to a survey. After some discussion, it was agreed to send out through our email list.

Old Business: None

New Business: None scheduled but Chief Treanor requested presentations be kept to 10 minutes. Randy reminded the group that when we adopted our goals, it was specified the presentation was a "not to exceed one hour" time frame. A motion was made to amend the goal to be "not to exceed 10 minutes". After some discussion it was agreed to stay with the originally adopted goal and simply monitor future presenters. The motion was subsequently withdrawn.

Committee Reports:

Training/OP's: Chief Piccinini shared the discussion that occurred at yesterday's meeting regarding the goal about conducting another MAD drill. Instead, the group chose to lean on individual Zones to develop their own drills since some are already conducting them. They in-turn could be made available to all other agencies.

Chief George referenced the conversation that occurred regarding e-PCR's and confirmed that volunteers who do not transport do not have to complete them. James responded that for BLS responders, a paper form is acceptable until the electronic version is fully implemented. Chief George asked straight-out does the law require BLS first responders to fill out a PCR. James responded that this was captured in the policy CVEMS developed, not the law, which says, "If you touch the patient, you document it". In other words, if you are filling out a paper form, you are compliant.

Chief Piccinini, with all due respect to the committee and CVEMS, recommended this item be formally agendized for a future Chief's meeting to be addressed by this group. Chief Martin concurred with Jack. A long discussion followed, Chief Braga suggested the committee needs to re-convene and come back with a recommendation or identify what level of agreement has been reached. After a long discussion, it was agreed to send the matter back to the committee, and include Volunteer BLS providers (i.e. Greg Martin, CSA40 VFC's) in the discussion and return at a future meeting with a recommendation. James then circulated the paper PCR form and explained its use.

District Chiefs: Chief George said all he was going to report on had been already covered. Jim Colangelo added a postscript to our previous discussion that the use of LEXIPOL can address much of the documentation we want to capture and expressed an interest in meeting with agencies who use it.

Grants: Chief Terrell reported for Chief Freeman on the status of the HSGP Tablet Committee grant. The committee will meet next week and an update will come forward after. He also spoke to the "Firefighter Down" Emergency Button proposal that it is waiting for funding to move forward.

SRJC Advisory: Randy followed up on the request he made at last month's meeting about agencies that would be willing to allow Fire Academy students to participate in Ride-Along's and circulated a sign up sheet.

He also spoke to the letter he had sent to this group last September asking if any agencies had an interest in having staff become SFT Skills Evaluators as he has scheduled a training for April 2 and has limited spots available. To that end, he circulated the flyer for the training and asked if anyone is interested to contact him. In response to Chief Thompson's question, he will send out the flyer identifying those courses he is offering to obtain the Fire Officer cert.

Marin Chiefs: Chief Mills from Ross Valley (the Marin liaison) thanked the group for the opportunity to attend and shared they are hosting an Active Shooter training on May 24 & 25 at Novato. RSVP to Chief Mills

CALFIRE: Chief Van Wormer provided an update on the Assistance for Hire Program for 2016 and introduced Matt Sully and Chris Rickert who are the county reps for AHP process. He indicated there are some changes to the program. Some (but not all) of the key points include the following:

- Station Coverage differs from
- No Open Cab Engines will be allowed
- All "Dry Hire" engines must have burn kits (Dry Hire are local engines that are rented and CalFire staffs)
- All AHP engine personnel shall be in uniform
- The engine and crew is stationed will be subject to an inspection by the Cal Fire BC

He ended by sharing that the preference is to hire "Wet" engines as opposed to "Dry" engines and they will be distributing contracts soon. The goal is to have all completed by April 1st.

REDCOM: Director Abbott reported the following:

- They have implemented an Active Shooter protocol. He continued that when these incidents occur, calls are often shunted to a secondary PSAP due to the volume of calls created in these incidents. The protocols will be sent out
- He also has boxes of N-95's if anyone needs some

Improving Efficiencies: None

Customer Service/Good of the Order:

John Salvate reminded folks that if you have included a sunset date on your Portal-to-Portal documents to make sure you have updated them as you will jeopardize your reimbursement if you do not and also to include all positions in your surveys. Also on April 4-15 the 2016 California Interagency Fire Risk Management Safety Summit will be held in San Diego, which is free minus travel costs. RSVP to Chief George if interested. He ended by reminding the recertification process for Type III engines is coming out and he will be holding an Overhead Refresher class.

Chief George congratulated Bill Bullard as the new Chief of Graton. *CONGRATS BILL!*

Chief Bullard said they recently completed the Cardiac Arrest Management (CAM) Training, which was excellent and contributed to a recent save.

Chief Davis thanked the group for the contributions for the loss of one of his staff

Jennifer Fenneri from REACH shared they have had a lot of turn-over and have not been able to conduct trainings to local agencies. To that end, if you would like one, to contact her at: Jennifer.Fenneri@reachair.com

Closed Session: There was no closed session.

Adjournment: Chief Braga adjourned the meeting at 12:44 and encouraged folks to stay for lunch

Next Meeting: March 9th Healdsburg

Respectfully Submitted: 2016 by
Randy Collins, Secretary