



# SONOMA COUNTY FIRE CHIEFS ASSOCIATION

## MEETING MINUTES

August 10<sup>th</sup> 2016 at 10:30 AM  
Hosted By Coast Guard Two Rock

### Attendance:

Sean Grinnell	Bodega Bay	Randy Collins	SRJC
Max Ming	Forestville	Bill Braga	Sebastopol
Doug Butler	CVEMS	Leonard Thompson	Petaluma
Dean Anderson	SLS	Doug Williams	Retired
Tony Gossner	SRFD	Al Terrell	Sonoma County
Frank Treanor	Rancho Adobe	James Williams	Sonoma County
James Salvante	CVEMS	Jason Boaz	Healdsburg
Charles Funkhouser	USCG	Bill Shubin	Santa Rosa
Jack Piccinini	CSCF	Bonnie Plakos	Sea Ranch
Aaron Abbott	REDCOM	Bill Bullard	Graton
Michael Palacio	CHP		

**Call to Order/Pledge:** Chief Braga called the meeting to order at 10:48 AM and had Chief Funkhouser lead the pledge.

**Host Chief Introduction:** Chief Funkhouser welcomed all, explained logistics and introduced the base new Base Commander Captain Flint. He in turn immediately recognized Chief Funkhouser for his recent award as the Federal Emergency Manager of the Year that was followed by a round of applause by the group. Captain Flint spoke a bit to his background (was stationed in Virginia and Bahrain) and how his father being a Highway Patrol Officer motivated him to enter the CG.

**Changes to the Agenda:** Chief Treanor asked to add the REACH item under New Business. Chief Braga identified three other potential additions to the agenda. The first was to add a vote to approve the Tactical Channel line-up discussed at the July meeting. Chief Grinnell made a motion to adopt, second by Chief Treanor. The vote was unanimous. Chief Braga shared with the group that the E-Board met on Tuesday and discussed make some changes requiring concurrence from the membership. The first was the issue of the organization's email distribution list and spoke to the many persons being on our list who are no longer members or active and if it was the groups desire to continue them in our distributions. Randy added this had come up when Chief George had asked him to distribute a sensitive email from Homeland Security to Chief's only. After a short discussion, the consensus of the group to keep to active members and our stakeholders such as REDCOM, CVEMS, CHP, etc. To that end, Randy will reduce the list to include these parties. It had also been proposed by Han's our Treasurer and tax preparer to combine the By Laws of the Chiefs and the Survivor's fund (second) to minimize our reporting requirements and fees associated with each. The overwhelming consensus was to combine the two. To that end, Randy will work with Hans to make the changes and bring back a draft for this group's consideration.

**President's Report** Chief Braga stated this was covered under the *Changes to Agenda* section.

**Approval of Minutes:** Motion to approve by Chief Piccinini, seconded by Chief Grinnell. Unanimous vote.

**Treasurer's Report:** Was submitted from our Treasurer as follows:

- |   |                     |
|---|---------------------|
| • SCFCA Chief's General Fund –            | \$ 4,790.90         |
| • SCFCA Operations Fund -                 | <u>\$17,441.24</u>  |
|   | \$22,232.14         |
| • SCFCA Survivors Fund Checking Account - | \$ 2,921.28         |
| • SCFCA Survivors Fund CD Account -       | <u>\$110,053.47</u> |
|   | \$112,974.75        |

Motion to approve by Chief Treanor, second by Chief Terrell, unanimous vote.

**Correspondence:** Randy shared that there was no correspondence that had been received.

**Presentations: None**

**Old Business:** Covered under *Changes to the Agenda*

**New Business:** Covered under *Changes to the Agenda*

**A. REACH:** Chief Treanor spoke to the discount we have historically received from REACH for members of this group but learned in 2015 the discount was discontinued. After contacting them, they agreed to re-implement so our cost is \$55. An application has been added in the attachment section for Aug on the website and under the "Forms" section.

On an unrelated note, he added by saying he will work with John Zanzi to arrange for a ride on SMART train for the November meeting he will be hosting.

**Committee Reports:**

**EMCC:** James Salvante spoke briefly to the regulatory changes that are being proposed for EMT (the comment period is open to Sept 27). He urged us to respond as a group if we have concerns. They involve the following (incomplete list):

- IN/IM Narcan for suspected OD's
- Auto-injector Epinephrine for anaphylaxis or asthma
- Finger Stick BG
- 8 hours of tactical casualty care with total hours rising to 174 training and 154 didactic

The website with the complete package is available at: [www.emsa.ca.gov](http://www.emsa.ca.gov) Look for "Public Comment".

Doug Butler shared that as a follow-up to July's Image Trend presentation, a more formal training will be hosted at the Sonoma County Water Agency on Aug 19 (see flyer in Aug attachments).

**SRJC:** Randy shared the FFI Academy began last night and is a full class with 40 students. He also shared he is working closely with the TO's/OP's group to offer those classes necessary to complete the SFT Fire Officer cert before the end of the year including Instructor IA & IB. He is also offering Instructor IC for those wishing to complete their Instructor I cert before that one is retired as well. He is also working with the County to offer a Driver Operator IA class and circulated flyers for all classes. He also met last month with the local instructors of the Driver Operator courses to develop a coordinated schedule for local offerings and agreed to the following:

- The JC will offer DOIA & IB once a year in the spring
- Sonoma Valley will offer on as "As needed bases" for the agencies in Zone 3
- Instructors contemplating offering a DO course agreed to communicate their potential offerings with the other stakeholders and if another course is scheduled, refer staff to that one. This is particularly critical since the new Instructor to Student Ratios are 5-1, making it much more labor intensive.

He also spoke to the results of the FFI & FFII Cert Test needs survey for those fire agencies that conduct their own FFI & FFII training that he recently sent out and thanked all for completing. The results indicated a demand for approx. 35 FFI & 40 FFII candidates each year. Based on this need, he is planning to schedule the first FFI Cert test next spring immediately following the completion of the fire academy which will be in late April. It will be a 49 hour class which will include; the on-line written test, a minimum 20 hours of practice, 16 hours for the test itself and time for re-takes (if necessary). A draft schedule of the class was provided. He ended by sharing that he is working to establish a scholarship for the FFI Academy in memory of Mike Haberski and advised that agencies can expect to get a solicitation letter to help establish an endowment to be forwarded to their unions or associations.

**Marin Chiefs:** Randy also shared having attended their last meeting and reporting the following items of interest:

- The Chiefs executed a JPA to co-staff and fund the County Type I Haz-Mat team
- The Chiefs heard a proposal from Novato Fire Marshal Bill Tyler recommending how to staff their Fire Investigation team. The Chiefs adopted the JPA proposed where each agency will provide staffing for the team with each being responsible for the associated labor, training and call-out costs.
- An Air Monitoring Policy for use during overhaul activities was approved
- Active shooter training being held with local law agencies has concluded and they will be scheduling an After Action report with the goal of holding a large MCI to exercise the EMS system

**REDCOM:** Aaron reported they are working with SMART to implement the ALS tracking on their trains. They also conducted dispatcher training with REDCOM to make train related 911 calls more efficient. He added they are hiring P/T Dispatchers and are promoting a Supervisor.

**Improving Efficiencies:** Chief Piccinini encouraged the group to look into FASIS for their insurance needs.

**Customer Service/Good of the Order:**

- Chief James Williams reported the SRA grant opens Aug 22 and indicated the emphasis will be on fuel reduction projects. He also plans to take the CWPP to the BOS in October.
- Chief Treanor expressed his concerns at the impact of the SRA fee on his District.
- Chief Boaz shared they are hiring a Fire Engineer and distributed the JA (see Aug. attachments for flyer)
- James shared that the EMS Agency is wishing to expand their AED program and encouraged folks to contact him. The priority is for facilities that serve children.
- Chief Gossner indicated Cal Chief's will be putting on a leadership seminar on Nov 28 & 29 (link below) <http://www.cacities.org/Resources-Documents/Education-and-Events-Section/Fire-Chiefs/Fire-Chiefs-2016-announcement> and their Conference is on Oct 26-28 (see Aug. attachments).  
He ended by asking for grant input as the Gang of Five has a meeting he will be attending as our rep. on Aug 29 and is looking for Homeland Security grant suggestions from this group. Please refer to the grant documents that have been included in the attachments section of the website.
- Chief Doug Williams spoke to his interest in putting together a history project much like what Tom Forster is doing in Marin. He also reminded the group he is working on arranging a tour of CHP dispatch center in Vallejo in Nov. He ended by saying he had nominated Chief Treanor to represent us in the Nor-Cal Golf Tournament.
- Chief Piccinini shared that Rincon Valley is hiring a Firefighter/EMT (see Aug attachments for flyer)

**Closed Session:** There was no closed session.

**Adjournment:** Chief Braga confirmed with Commander Palacio we will be meeting at CHP next month, reminded the group to stay for lunch and adjourned the meeting at 11:59 and encouraged folks to stay for lunch

**Next Meeting: Sept 14<sup>th</sup> CHP Rohnert Park**

Respectfully Submitted August 11, 2016  
By, Randy Collins, Secretary