



## ***SONOMA COUNTY FIRE CHIEFS ASSOCIATION***

**MEETING MINUTES**  
**Hosted by USCG Fire**  
**October 15<sup>th</sup>, 2009 0930 HOURS**

### **Attendance**

John Zanzi	Sebastopol	Peter Van Fleet	Glen Ellen
Chuck Abshear	Cal Fire	Andy Pforsich	Gold Ridge / Bennett Vllly
Randy Collins	Healdsburg	David Cornelssen	Windsor / Santa Rosa
John Lantz	Rincon Valley	Fred Bunker	Santa Rosa JC
Dan Northern	Forestville	Dean Anderson	AMR / SLS
Paul Pigoni	Geyserville	Eleanor Ratliff	Sonoma County Fire / DES
Bruce Varner	Santa Rosa	Ken Reese	REDCOM
Ernie Loveless	Cal Fire	Fred Bunker	Santa Rosa JC
Frank Treanor	Rancho Adobe	Lori Anello	Two Rock
Doug Williams	Rincon Valley	Kent Coxon	Coastal Valleys EMS
Dick Luttrell	REDCOM	Bill Braga	Sebastopol
Al Ramos	USCG Fire	Peter Van Fleet	Glen Ellen
Ron Collier	Windsor	Mary Dawson	CSFA
Bob Uboldi	Kenwood	Chris Thomas	Sonoma County CAO
Ray Mulas	Schell - Vista		

**Call to Order:** Chief Zanzi called the meeting to order at 0935 AM.

**Host Chief Introduction:** Chief Ramos welcomed everyone.

**Approval of Minutes:** No changes to September minutes as presented. Motion to approve minutes as presented by Chief Williams, second from Chief Collins. Approved unanimously.

**President's Report** – Nothing significant to report.

**Treasurer's Report as of September 30<sup>th</sup>:** Chiefs Account = **\$2,672.69**. W&O Fund Total Balance = **\$132,631.46** (\$115,000 7-month CD + \$17,631.46 checking account = \$132,631.46)

### **Correspondence (can also be found on web site)**

- Conflict of Interest Policy – attached
- Active Status Keeping for Planned-Need Resources (2 parts)
- Consolidated comments on proposed regulatory changes regarding EMT licensing



## **Presentations**

- **Lt. Shane Francisco:** Shane has attended previous meetings and is an Intelligence Officer (and Terrorism Liaison Officer Coordinator) with the Northern California Regional Intelligence Center (NCRIC). Lt. Francisco is specifically assigned as a fire service liaison. Shane provided orientation and background on the “Fusion Center” concept of gathering and sharing intelligence – the central theme is to have a single collection point and disseminate information regarding terrorist threats. The Fusion Center is designed to bridge the information gap between federal & local agencies. The process also generates information that can be useful to fire departments and emergency responders even if it is not a terrorist threat. Relevant information is screened and forwarded to the fire services if applicable. There are 72 fusion centers around the country. In California the field offices are loosely aligned with the Cal EMA regional boundaries.
  - Provided historical perspective. Participants in fusion centers include numerous emergency agencies, including a private sector liaison, however most Fusion Centers do not have a fire service representative.
  - The Fusion Center provides many services – including infrastructure analysis and threats.
  - Discussed TLO (Terrorism Liaison Officer) network to implement an effective mechanism for exchanging information.
  - Website: [www.ncric.org](http://www.ncric.org)
  
- **Mary Dawson – SAFER Grant Administrator for CSFA - California State Firefighter’s Association.** The SAFER (Staffing for Adequate Fire and Emergency Response) Grant Program is nationally administered by FEMA. CSFA was awarded a grant to enhance FF recruitment and retention in California. Mary gave a brief presentation and discussed the recruitment campaign, which is geared toward a younger demographic. Additional information can be found at [www.Csfireline.org](http://www.Csfireline.org). The campaign is designed to collect information from potential recruits on the internet and forward the leads to the appropriate fire agency. The campaign also uses television ads to draw interested candidates to the web site.
  - Several Chiefs indicated it would be helpful if they could have some advance warning of when ads were scheduled to run in the North Bay Region.

## **Pending Presentations for Future Meetings**

- Bunker – refresher skills program at SRJC

## **Committee Reports**

- **Training Section:** Chief Treanor – Attended TO meeting yesterday. Discussed planning efforts underway for the MAD (Multi-Agency Drill) – looking at a March 2010 date and seeking to increase participation. Chief Ratliff noted that grant funding is available to support a drill and suggested funding a MAD with a heavy rescue focus.

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- Chief Treanor motioned to advise the “Gang of 5” that the Chiefs Association supports use of homeland security funds for a MAD with a heavy rescue focus to be put on in March 2010. Second from Chief Collins. Approved unanimously.
- Other discussion topics included support for the recently updated water quality BMPs as written. TOs will be having a joint meeting with the Ops Group in December. ***TOs would also like to attend the January Chiefs meeting.***
  
- **Prevention Section:** Chief Collins – Updated on new codes and standards. State Fire Marshall looking at re-writing public education training. Chief Zanzi noted the code adoption cycle is beginning – Chiefs should be sure their prevention staffs are involved. There are some efforts underway around the country to try and roll back sprinkler standards.
  
- **Operations Section:** Chief Lantz – Met Sept 21<sup>st</sup> at the tower. Active status for Cal EMA Strike Team assignments will be effective on Monday October 19<sup>th</sup>. In the future we will be working to implement active status for STL & trainee positions as well. Strike Team Exit Rendezvous Policy was adopted. Looking at NFPA rehab policy – Copy of County MCI policy being circulated for comment. Next meeting Nov 16<sup>th</sup> at the tower.
  
- **District Chiefs:** Next meeting will be hosted by Bennett Valley.
  
- **VFC Association:** Chief Anello advised the next meeting will be Oct 21<sup>st</sup> at County DES – 7:00 PM.
  
- **REDCOM:** Dick Luttrell – introduced Chris Thomas - the acting County Administrator and the chair of REDCOM Board of Directors. Chris addressed the need for a 5 – 10 year planning effort for REDCOM and is seeking input from the County Chiefs to address the future of REDCOM. The group that is eventually brought together to address the future needs to be broader than the REDCOM board and participants. Suggestions for issues to address included keeping costs down and keeping the users involved. Chief Williams noted that if a reliable revenue stream could be established it would reduce pressure to constantly seek cheaper alternatives. There was interest expressed in getting Petaluma and Rohnert Park to participate.

In regard to funding, possible use of redirected Prop 172 funds was mentioned – discussion indicated it may be a better solution to seek new funding rather than reallocate already limited funds. Mr. Thomas requested insight on which groups should play a role. Luttrell observed that there is a unique window of opportunity due to a high level awareness of the issue in the County – we should seize the opportunity and move forward. Chief Zanzi noted the key need for a leader / coordinator / project manager. Chris Thomas can be reached via email at [cthomas@sonoma-county.org](mailto:cthomas@sonoma-county.org). ***Agenda item for next meeting will identify interested participants and who will lead the effort.***

- **CAD Group:** Chief Williams – next meeting 27<sup>th</sup> of October.
  
- **OES Operational Area:** Chief Williams – quiet, no significant activity since last meeting.

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- **County DES:** Chief Ratliff – working on implementing components of the CSA 40 study.
- **EMCC:** Kent Coxon - Next meeting on October 26<sup>th</sup>. Draft comments to the State EMS commission have been submitted regarding new EMT regulations. State EMS will be trying to finalize the regulations in December. Expect H1N1 vaccine to arrive within two weeks. Looking to have paramedics administer vaccines under auspices of public health, there may other distribution options presented.
- **Legislative:** Chief Collier – Legislature recently concluded the current session. AB 625 (restricting sale of novelty lighters) was passed by the legislature but vetoed by the governor. Overall – 29 bills impacting fire services were passed.
- **Grants:** Chief Zanzi – prevention grant deadline coming up.
- **SRJC Advisory:** Chief Bunker – Next advisory meeting Thursday November 12<sup>th</sup> 10 AM – Noon at Windsor. The JC has presented a proposal for Volunteer Firefighting Training project and expects to have a decision in the near future.
- **CHP Liaison:** No Report.
- **Red Cross:** No Report.
- **Marin Chief's Liaison:** Chief Northern – no report.

### **Old Business –**

- Chief Collins briefly discussed the proposed Water Quality discharge regulations. Basically the water board adopted revised policy with concessions for fire services needs. TOs reviewing – more to follow next month.
- Strategic Planning Meeting in November (Chief Collins). Date is November 10<sup>th</sup> and will be held at Bennett Valley Golf course (Legends Club) starting at 9 AM. Lunch will be served – will need RSVP. Email invitation will go out soon.
- Discussion of review of “After Action Reports” following Strike Team Assignments. Chief Williams distributed a rough draft flow chart to guide the review of after action reports. Will discuss additionally at next meeting. Submit comments to Chiefs Lantz or Northern – ***place as old business item for next meeting to discuss issue of establishing a process for handling after action reports and complaints.***
- Firescope Resource Typing: In the interest of time – Chief Northern ***tabled this discussion to next meeting.*** Generally the intent is to address consistency in typing



resources within the county. Chief Northern noted there is difference between typing for “in-county” assignments and typing through OES for state purposes.

### **New Business**

- Proposed CAD response change – Chief Williams. Wildland responses in non-fire season should be shown as a single resource rather than the full Wildland response. Ken Reese discussed the logistics of implementation – it may require the creation of a new event type. **CAD committee will come back with recommendation.**
- Conflict of interest. Chief Collins introduced as a 501 c3 application issue. This policy is required as part of the implementation. See attached copy. **Will propose adoption at next meeting.**

### **Customer Service / Good of the order**

- Chief Loveless – fire season will close on Oct 19<sup>th</sup>
- Chief Williams – thank you for plaque to Mac
- Chief Zanzi - Sebastopol breakfast on Sunday.

### **Closed Session:**

- N/A

**Next Meeting: November 4<sup>th</sup> hosted by Petaluma Fire \*\*Note Change from “regular” meeting date due to Veteran’s Day Holiday on Nov 11<sup>th</sup>.**

Meeting adjourned 11:35 hrs

Respectfully submitted – Chuck Abshear, Secretary / Treasurer, October 16<sup>th</sup>, 2009.