MEETING MINUTES
January 9, 2018

Attendance:
Randy Collins      SRJC             Gina Peterson      Sonoma County
Jack Piccinini    SRFD             Steve Suter        Santa Rosa
Jason Jenkins     Santa Rosa       Spenser Andreis    Sonoma Valley
Brian Cyr         SVFRA            Darren DiCarli     GR/BV
Travis Collins    Santa Rosa       Marshall Turberville CALFIRE
Ryan Lantz        Russian River    Brad Caldwell      CALFIRE
Matt Eggleston    Forestville     Paul Fleckenstein  CALFIRE

I. **Call to Order:** Chief Andreis called the meeting to order at 09.05

II. **Self-Introductions:** With a few new faces, Chief Andreis asked everyone to introduce themselves.

III. **Changes to the Agenda:** Chief Andreis asked if there were any changes. There were none.

IV. **Approval of the Minutes:** A motion to approve the November minutes was made by Chief Piccinini and a second by Chief Petersen. Unanimous vote. Randy reported that the balance in our account is $18,098.22.

V. **Presentations:** None

VI. **Liaison Reports:**
   A. **Chiefs:** Randy shared the following from the Chief’s December meeting:
      - The slate of officers will be the same as in 2017 (Todd Derum Pres., Jason Boaz VP)
      - They are working with the Chief’s groups of Marin and Napa Counties to obtain a $150K grant to provide peer support to local agencies ($50k per county)
      - Chief’s Boaz and Gossner are arranging for an event on Jan 15 to recognize the 15th anniversary of REDCOM
      - A boundary drop discussion was initiated at the request of the County and will be explored by Chief Thomson and Colangelo and brought back to the group. All agreed if changes are suggested it will need to be reviewed by the DOAG
      - Efforts at a comprehensive AAR were discussed by Chief’s Gossner and Jones with Chief Westrope leading efforts for SR and Chief Hoffman for CALFIRE
      - There was widespread agreement that a County wide alerting system needs to be implemented and done in conjunction with the BOS and the State.
      - Draft goals that emerged for the group include pursuing obtaining a mobile COMM unit and developing health care evacuation protocols. Goals will also be discussed at tomorrow’s meeting
B. FPO's: Chief DiCarli shared he following:
- They are getting ready to print a new edition of the “Living with Fire” flyer and will also have an e-copy.
- They had to cancel Safety Pals due to the fires
- Have a developed spreadsheet for dealing with the review of ADU’s
- In light of all the residential building that will be occurring, they are looking into providing a 13D class for contractors to minimize the incorporation of sprinklers creating problems and roadblocks

C. Marin TO’s/OP’s: Randy attended December’s meeting and shared the following: Their planning session will be held on Jan 30 & 31 at the Marconi Center. The 2018 TO’s officers for 2018 are: Pres. Mike St. John (Mill Valley), VP Tommy Hellyer & Sec/Treas. Dave Glenn (Kentfield). OP’s Pres. Steve Ardigo (Tiburon) and Sec. Don Stasiowski (Marin Co). Meeting dates will be Jan 9, Feb 6, March 6, April 3 (May STL/Overhead Refresh class), June 4, July 2, no Aug meeting, Sept 4, Oct 2, Nov 5 & Dec 3

D. CALFIRE: Capt Caldwell said they have their training calendar established. Chief Fleckenstein added that they are having challenges maintaining the enhanced winter staffing because of so many staff being sent to trainings

E. NBIMT: Chief Piccinini shared the next meeting in Jan 29. They will review the 2017 deployments and conduct some training for the team members.

F. CICCS: Jack sent an email indicating the next CICCS meeting will follow this group’s next meeting on March 13.

G. Fire Tech Advisory: Randy shared the following:
- The 92nd FFI academy graduated on Dec 22. All passed. During the wildland week, 3 add-ons participated. One to get their Cal Fire BFFC, one from another state seeking FFI reciprocity and one who did their FFI training at Bolinas and enrolled in the FFI Certification test course.
- The Advisory Committee also met Dec 22 and supported the following: Working with a group of stakeholders to develop a Truck Academy class, a grant proposal for a Draeger Phase II Prop, to make the FFI Academy a Certificate of Achievement and for candidates who conduct their FFI training at their own agency and come to the JC to perform their cert testing, to require a letter from their Chief stating the candidate is prepared to take the test (to avoid problems if they fail).
- The Vol. Fire Skills Course ended late due to the fires with 26 students from 7 different agencies graduating. The Advance Volunteer Fire Skills course begins Jan 24.
- A 3000 gallon poly tank with a sloped bottom is being added to the USAR prop. A Confined Space Technician class was run in November and it was used by FEMA Team 7 over the weekend for dog training and is available to anyone who wishes to use it.
- I reported at our last meeting that in an effort to serve the county I have been running In-Service courses with low enrollment to ensure a path for those seeking the new CO cert is provided and as an example ran the SFT All Risk Command Ops (Fire 270.1) with 9 in November. Despite these courses recently being offered at RA, I will run the Wildland Inc Ops (Command 2E), Instructor I, S-290 and Inspections & Investigations for CO’s (Command 2C) with low enrollment also. These being run at RA have been a big setback
but the good news is he met with them and they agreed not to make their classroom available for the CO courses in the future. He also asked because of this that this group again makes one of its goals to serve as the clearinghouse for the offering of all fire training courses that are made available to outside agencies (the Marin TO’s agreed to this as well). As soon he meets with Chief Piccinini, he will schedule the SFT Human Resource Management (Fire 271.1) and Fire Admin (Fire 271.2). In the past, this group has been supportive of subsidizing these classes and while I have yet to do so, would like confirmation that you are all still willing to assist in this capacity should it become necessary.

- He also made arrangements with SFT to deliver a RIO class for this group on June 19 which should generate approx. $1k for the group. He will hold an Ethical leadership class on June 20 (thru the JC), both to be in Windsor.

H. REDCOM: No report

VII. Old Business:

A. 2017 & 2018 Goals: Chief Andreis and Piccinini shared that most of the goals were accomplished with the exception of the MUM which does not appear to be a priority. To that end, he suggested we ask the Chiefs to assist us in this regard and establish an Ad-Hoc group to meet with Director Abbott. While on the topic, the draft list of goals for 2018 were discussed all of which were agreed were desired and achievable. They included:

- Conduct a review of deployments at the end of the year (Andreis)
- Continuing to maintain a training calendar on the website and coordinate all outside trainings through the group (All)
- Continue to maintain liaisons with the Chief’s, FPO’s and Marin TO's/OP’s (Collins)
- Host a RIO & Ethics class (Collins)
- Encourage the concept of Zone drills (All)
- Host a STL/Overhead Refresher Course (Andreis/Peterson)
- Explore with the FPO’s developing common terminology and procedures for evacuation (DeCarli)
- Recognize staff achievements at the Chief’s installation luncheon (All)
- Implement a single “All-Call” page (Andreis)
- Developing a course on Tactical Response to Conflagrations (Turberville/Andreis)
- Develop a Tactical response to mass shootings (Suter)
- Develop Draw-down Protocols – from the Chiefs (Andreis, Abbott, George)

VIII. New Business:

A. LATR Deployments: Chief Andreis began by asking if everyone received the LAR policy he sent out and asked for feedback from the group by Jan 17.

B. XSN All-Call Page: Chief Andreis indicated he has developed a draft policy which will be posted with the minutes. It was accomplished by creating a “dummy unit” which individual agencies can then program into their equipment. Chief Turberville suggested a provision to address Cloverdale and Rohnert Park since they do not use REDCOM.

C. Class Sponsorship: Chief Andreis shared that we have approx. $18k sitting in the bank and while we have informally supported classes, he would like to formalize this process. Randy shared the logistics and costs associated with holding classes through the JC. Chief Piccinini shared that he supports the idea of bringing Mary Valence from LA County to speak at the STL Refresher training on Heat Related Illness and Andy Duch to
conducted this Tac-Com class. Chief Turberville suggested we consider classes that promote some unity in training. After a short discussion, Chief Piccinini made a motion to allow him to negotiate with Andy Duch to bring a Tac-Com class for a not to exceed amount of $1500 and $3000 for a Heat Related Emergencies courses to the county. Randy seconded the motion. The vote was unanimous

D. 2018 Goal Setting: Previously discussed. Chief Turberville suggested coordinating the Evacuation Protocols with the FPO’s. and obtain clarification from the Chiefs.

VIII. Good of the Order:
- Chief Turberville asked if REDCOM has identified designators for the Type 6’s that are beginning to appear
- Region 6 is having a motivational speaker on Sunday May 6. Flyer to come later.
- Chief Petersen suggested coordinating the STL with our new OES rep. Dave Franklin
- Capt Suter shared SR will be hosting Haz-Mat Technician class with USAI funds and need a minimum of 20 to run flyer enclosed). They will also be offering a Trench Rescue class. They will also be hosting a Smoke Coalition class on March 26th.
- Chief Collins introduced Matt Glockner as the new Training Captain
- Chief Piccinini received the groups support to move forward and schedule the STL refresher class.
- Chief DiCarli shared Graton is submitting an AFG grant for a tower

X. Adjournment: Chief Andreis adjourned the meeting at 10:06

Next meeting: March 13th 2018 at the SRFDTT.

Respectfully submitted January 11th 2018
Randy Collins