

Active Status Instructions

[Overhead]

Access the "Sonoma County Fire Chiefs Association" web site

Click on the "**Fire & Rescue Ops**" tab

Click on "**Active Status**"

Click on "**Strike Team Leader**"

This screen allows the viewer to see who is currently signed up for deployment for the week starting Monday at 1200 hours.

If you are going to access the program to make a change for your organization, your computer must be capable of running "Google Docs"

If so, then click on **(Click here to edit)** located at the top left side of the screen

You will then be prompted to sign in. If you have a login through the Fire chiefs then proceed normally. If not then you can log in with;

Assigned User Name and Password

Once logged in select "**Drive**"

This will take you to the spread sheet pages. Select "**Strike Team Leader**"

You are now able to update your status by inserting you contact number in that column.

Additional overhead disciplines are located at the bottom of the STL page as tabs. If you are on any of the additional tabbed lists, you must be signed in with your contact number there too to be considered.