

Active Status Instructions

Access the "Sonoma County Fire Chiefs Association" web site

Click on the "**Fire & Rescue Ops**" tab

Click on "**Active Status**"

Click on "**Status Equipment**"

This screen allows the viewer to see which agency and what equipment is up for deployment for the week starting Monday at 1200 hours.

If you are going to access the program to make a change for your organization, your computer must be capable of running "Google Docs"

If so, then click on **(Click here to edit)** located at the top left side of the screen

You will then be prompted to sign in. If you have a login through the Fire chiefs then proceed normally. If not then you can log in with;

Your assigned user and Password

Once logged in select "**Drive**"

This will take you to the spread sheet pages. Select "**Equipment status**"

You are now able to make entries in the following columns;

(Available), (comments) & (by / when)

All other entries and updates will be completed by "REDCOM" Duty Officers only